



Maps & Titles Unit or RPTA  
\*date stamp here

**Government of the District of Columbia**  
Office of Tax and Revenue  
Real Property Assessment Division  
Maps & Titles Unit, Geographic Information Systems  
1101 4<sup>th</sup> St, SW, Ste. 270, Washington, D.C. 20024

## 200 Ft Radius and Tax Map Request Form

Instructions:

Fees:

1. Complete all sections below.
2. If submitted in person get \*date stamp.  
**2a.** Make copy for your records
3. Or email form to [maps.title@dc.gov](mailto:maps.title@dc.gov) .  
**3a.** Email Subject Line must include: "200 Ft Radius" or "Tax Map"

200 ft radius: \$35 (standard for BZA)  
500 ft radius: \$40  
1000 ft radius \$45  
Tax Maps: \$30 each

### Choose Request Type(s):



**200 Ft Radius Request(s)**

(May be used for BZA Notification List Requirement)



**Tax Map Request(s)**

### Contact Information: (Please write clearly or use fillable PDF)

Requestors Name:	Shamori Jennings Or		
Telephone Number:	(512) 740-4767		
Email:	shojennings@gmail.com		
Property Owner Name	Square	Suffix	Lot
Shamori Jennings Or	5523		0032
Address(s) (May be used to verify Square Suffix Lot)			
1736 40TH ST SE, WASHINGTON DC 20020			

### Processing Time:

- 3 - 5 business days from date received – \*May be prolonged during peak request periods.\*
- Mailed request forms may take weeks to reach the Maps & Titles Unit.

### Payment and Pickup Options:

- Payment must be made in person at the OTR cashier located on the 1<sup>st</sup> floor past the elevators at the address above.
- If paying when completed form is dropped off: Ask for payment documents. Completed requests will be emailed.
- If paying when request is picked up: OTR will contact you via email with cashier payment document and instructions.
- \*Mailed payments cannot be accepted.\*

**Office Use Only:** Completed ☐ Emailed ☐ Left Message ☐ Amount Due: \$

Revised (05/12/2017)  
Board of Zoning Adjustment  
District of Columbia  
CASE NO.19809  
EXHIBIT NO.12